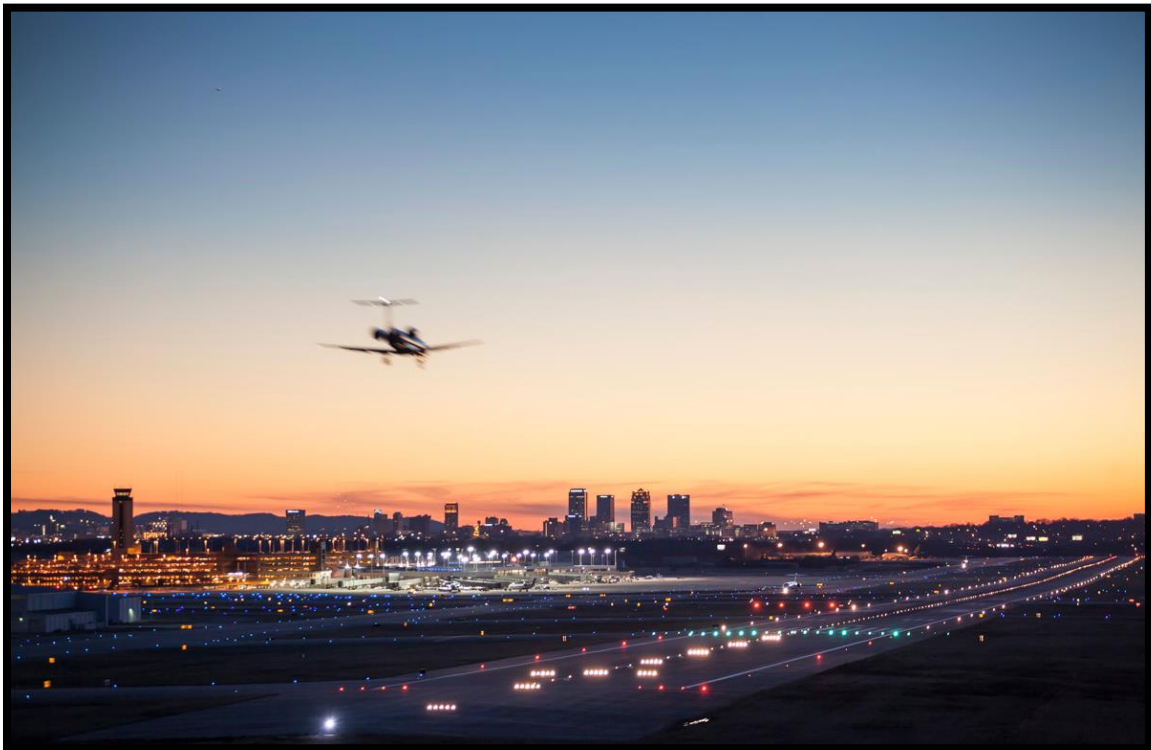


Request for Proposal (RFP)
Rideshare Wayfinding Design and Installation



Birmingham Airport Authority
January 27, 2025

I. Introduction

A. Project Description

This document serves as the Birmingham Airport Authority's ("BAA") request for proposal ("RFP") for a qualified company ("Contractor") to design, supply, and perform installation of wayfinding signage and markings for the rideshare wayfinding project (The "Project") per the Scope of Project section of this RFP.

The goal of this procurement effort is to enter into an Agreement with the best-valued Contractor to design, supply and install rideshare wayfinding at the Birmingham-Shuttlesworth International Airport ("BHM Airport") terminal building.

II. Scope of Project

A. Goals

- i. To enter into a contract with the best valued Respondent to quantify, design and perform installation of wayfinding pertaining to rideshare signage and marking at the following locations:

- 1. Interior Terminal Baggage Claims 1-4**

- a. Directional signs will be posted in the terminal building's lower level, providing clear direction from all four (4) baggage claims and two (2) arrival escalator locations.

- 2. Exterior Terminal Baggage Claims 1-4**

- a. Directional signs posted on curbside columns that are visible to pedestrians following the curve of the lower-level sidewalk. These signs will be posted every three (3) columns, providing clear directions to the designated Rideshare Pick-Up area.

- 3. Interior Lower-Level Exit Doors**

- a. Through the terminal building's lower-level there are four (4) glass sliding exit door sets; 1L - 4L. The wayfinding signage is expected to be installed above each of these exit door locations.

- 4. Exterior Curbside 4L**

- a. The curbside section available for wayfinding marking includes, but is not limited to, columns, sidewalk/waiting area, and curb edge.
- b. The designated Rideshare Pick-Up area south of door 4L will be clearly identified with banners and/or flag mounts.

B. General Conditions:

- i. To provide a proposal for services to perform all work described within the Scope of Project section of this RFP.
- ii. Exterior signage is required to be weather resistant and metal material.
- iii. Interior signage is required to be vinyl material.
- iv. Directional signage must be clearly visible between each sign location, providing a seamless guide to the curbside pick-up area.
- v. Wayfinding will utilize a combination of color, words, and symbols.
- vi. Existing signage and markings are to be protected from damage during the installation process. All damaged materials shall be replaced to their original condition at the Respondent's expense.
- vii. Work schedule will be dependent on location of work at the terminal building. Respondent should expect both daylight and nighttime work as part of the project scope.
- viii. Removal waste will be properly disposed of at an approved location off BAA property.

C. General Terms of Agreement

- i. **Term of Agreement:** The term of any agreement resulting from this RFP (the "Agreement") shall be for one (1) year.
- ii. **Compliance with Laws:** Contractor shall obtain and maintain all licenses, permits, and liability insurance, and maintain compliance with any other federal, state, or local requirements during the term of the Agreement with BAA and in submitting a proposal in response to this RFP (the "Proposal").
- iii. **Default:** Any Agreement made between BAA and Contractor can be cancelled by BAA in whole or in part via written notice, upon Contractor's non-performance or violation of Agreement terms. The contractor will be given fifteen (15) days to rectify the non-performance or violation. An award may be made to the lowest quoting Contractor for the services specified. Failure to rectify non-performance or violation will result in termination of the Agreement. Contractor shall be liable for costs to BAA in excess of the defaulted Agreement prices. Contractor shall continue performance under the Agreement to the extent any part is not terminated for uncured default.
- iv. **Cure and Cover Clause:** If a Contractor fails, or BAA concludes that there is a reasonable likelihood that Contractor will not be able to timely perform its obligations

under the Agreement, BAA may (in addition to any other contractual, legal, or equitable remedies) proceed to take any of the following actions after fifteen (15) days' written notice to Contractor: (a) withhold any monies then or next due to Contractor; or (b) terminate the Agreement and obtain the marketing services (or equivalent) or portion thereof (or equivalent) from a third party, pay the third party for the same, and withhold the amount so paid from any money then or thereafter due to Contractor and hold Contractor liable for any amounts paid to the third party (or parties) to the extent that withholding payments to Contractor does not cover BAA's cost of cover.

- v. **Termination of Agreement:** In addition to any other rights and remedies allowed by law, BAA may terminate the Agreement at any time for any reason, or no reason, with or without cause, without penalty or expense to BAA of any kind whatsoever, by giving fifteen (15) days' written notice to Contractor of such termination and specifying the effective date of termination. Termination of the Agreement as provided shall release BAA from any fees to be paid to Contractor for services performed after the date of termination. BAA shall pay Contractor any unpaid fees earned for services performed in accordance with the Agreement prior to the effective date of termination.
- vi. **Add/Delete Items:** During the term of the Agreement, items and/or services may be added to and/or deleted from the Agreement upon a written agreement between Contractor and BAA.
- vii. **No Exclusivity:** The Agreement will not give Contractor any exclusive right to perform marketing services for BAA. BAA reserves the right to obtain outside estimates for marketing services provided under the Agreement when it is not in the best interest of BAA.
- viii. **Indemnification:** Contractor will undertake and agree, in the Agreement, to indemnify and hold harmless BAA and any and all of its Board Members, officers, and employees from and against all suits, causes of action, claims, losses, demands, and reasonable expenses, including but not limited to, reasonable attorney's fees and reasonable costs of litigation, damage(s), or liability, including but not limited to death or injury or for damage to or destruction of any property, arising by reason of the performance of the Agreement to the extent caused by the negligent performance of services under the Agreement on the part of Contractor, or any of Contractor's subcontractors, employees, or anyone for whom Contractor is responsible under the Agreement. THERE IS NO EXPECTATION OF ANY INDEMNIFICATION BEING PROVIDED TO CONTRACTOR BY BAA. Contractor is hereby advised of the statutory immunity from tort claims applicable to BAA and its directors, which is contained in Section 4-3-50 and 4-3-47(2) of the Code of Alabama, 1975.
- ix. **Bonds:** If the Contract Sum is \$50,000.00 or more, the Contractor shall, at the Contractor's expense, furnish to the Owner a Performance Bond and a Payment Bond, each in a penal sum equal to 100% of the Contract Sum. Each bond shall be in form and substance as required by *Alabama Code* § 39-1-1 (1975), shall be executed by a surety company ("Surety") acceptable to the Owner and duly authorized and qualified to make such bonds in the State of Alabama in the required amounts, shall be countersigned by an authorized, Alabama resident agent of the Surety who is qualified to execute such instruments, and shall have attached thereto a power of attorney of the signing official. All Contract change orders involving an increase in the Contract Sum will require consent of Surety by endorsement of the change order form. The Surety waives notification of any Contract change orders involving only extension of

the Contract Time. The provisions of this Section are not applicable to this Contract if the Contract Sum is less than \$50,000.

- x. **General Contractors License:** If the Contract Sum is \$50,000.00 or more, or if the Contractor is required to be licensed by the Alabama State Licensing Board for General Contractors, the contractor must certify that Contractor is currently licensed by the Alabama State Licensing Board for General Contractors.
- xi. **Nondiscrimination:** The Nondiscrimination Requirements set forth in Appendix A attached hereto will be a part of any Agreement and this RFP.

D. General Terms of the RFP

- i. **Terms and Conditions:** Contractor agrees to abide by all the terms and conditions contained in this RFP. Any exceptions to the requirements of our terms and conditions for this RFP shall be noted in writing, with detailed explanation, and included in the Proposal. Contractor acknowledges that taking exceptions to this RFP may cause the Proposal to be rejected.
- ii. **Discussions and Questions:** All questions must be submitted in writing and directed to BAA's VP of Procurement at eseoane@flybhm.com in order to be considered. The contractor shall not attempt to discuss any aspects of this RFP with any other party except for the recipient at the email address described in this RFP. No verbal agreements will be considered during the proposal process. BAA reserves the right to reject the Proposal of any Contractor violating this provision.
- iii. **Completeness:** All requested information and required forms must be completed, signed, and submitted with the Proposal to constitute a proper Proposal. The entire package must be complete with all required forms, signatures, and information. Failure to complete or comply with any part of the specifications or requirements in this RFP may constitute a basis of rejection. It is within the right of BAA to reject any or all Proposals resulting from this RFP.
- iv. **Errors:** Contractor or its authorized representatives are expected to fully inform themselves as to the conditions, requirements, and specifications before submitting Proposals. Contractor is cautioned not to obliterate, erase, or strike-over any printed material as set forth in this RFP. In quoting prices, wherever Contractor has made an error and has corrected, all such corrections should be initialed by the person signing the Proposal. If errors occur in the extension of prices in the Proposal, the unit prices shall govern. Failure to comply with this provision may result in rejection of Contractor's Proposal. All documents submitted must be legible.
- ix. **Changes/Modifications:** No changes or modifications shall be made by the Contractor to any BAA forms without the approval of BAA. If changes or modifications are made without the approval of BAA, the Contractor's Proposal may be rejected.
- x. **Reimbursement:** BAA will not reimburse Contractor for any costs associated with the preparation and submission of any Proposal or for any travel and/or per diem costs incurred.
- xi. **Submitted Material:** All requests, responses, inquiries, or correspondence relating to or referencing this RFP, submitted by Contractor, shall become the property of BAA when received. Once an award is made, all excess copies of the Contractor's Proposal may be destroyed at Contractor's request.

- xii. **Disclaimer:** This is a Request for Proposal. This is not an offer or contract. The submission of a Proposal in response to this RFP does not impose any legal obligations upon BAA, nor does it create any contractual or quasi-contractual relationship between BAA and any Contractor. BAA reserves the right to reject or disregard any or all Proposals, to negotiate with any or all Contractors, and/or to enter an Agreement or Agreements with any Contractor or Contractors for any or all of the services described herein. BAA is not obligated to respond to any statement or Proposal. This RFP is subject to errors, omissions, modifications, withdrawal, or cancellation without notice.
- xiii. **Reserved Rights:** BAA reserves the right (a) to reject any or all Proposals or any part thereof; (b) to waive any irregularities and/or technicalities on the Proposals; (c) to accept the Proposal that is in the best interest of BAA; (d) to obtain clarification or additional information for any Proposal; (e) to reject any Contractor who has previously failed to perform properly or complete on time any services for BAA; and (f) to reject any Contractor whom investigation shows is not in a position to perform the services as specified in this RFP.

III. Special Conditions

- i. **Minority Business:** BAA encourages all Minority Business Enterprises (MBE), and Woman Owned Enterprises (WBE) to participate in responding to this RFP. BAA has an MBE/WBE participation goal for the scope of work associated with this RFP of ten percent (10%) (the “MBE/WBE” Participation Goal”).
- ii. **Changes and Alterations:** BAA reserves the right to make reasonable changes to this RFP as may be necessary due to changing conditions.
- iii. **Basis of Award:** The basis of evaluation will be the best value considering price and Contractor’s ability to meet or exceed BAA’s specifications and requirements. The Agreement is subject to be awarded to the most responsive and responsible Contractor whose Proposal is evaluated to be the most advantageous to BAA considering price and other factors.
- iv. **Insurance:**
 - A. The Contractor, for the protection and benefit of the Owner and any and all of its partners, officers, directors, shareholders, beneficiaries, agents and employees (collectively, the “Indemnitees”) and in satisfaction of the Contractor’s obligations, shall specifically procure, pay for, and maintain, in full force and effect until final payment (unless otherwise designated), at no expense to the Owner, policies of insurance to be written by an insurer approved by the Owner, who is lawfully authorized to do business in the State in which the Project is located and which shall, as a minimum, afford the types and limits of coverage set forth in **Appendix B** hereto. All insurance policies shall be written in a company, or companies lawfully authorized to do business in Alabama and are required to have minimum A.M. Best financial rating of A minus, 8 (A-, VIII). All such insurance policies shall provide that coverage is primary and non-contributory, include a waiver of subrogation and provide the Owner with at least thirty (30) days prior written notice of any cancellations or modification thereof. The Owner shall be named as an additional insured on all policies except Workers’ Compensation and the Professional

Liability/E&O policies. The additional insureds provision shall read: Birmingham Airport Authority, City of Birmingham, Alabama and their respective directors, council members, agents and employees.

B. The Contractor shall provide the Owner with copies of the insurance policies or certificates evidencing that the required coverages are in place. Certificates of Insurance shall be filed with the Owner prior to commencement of the Work on a Certificate of Insurance form, or Certificates, policies, or endorsements acceptable to the Owner. If such insurance coverages are not issued on an occurrence basis, such insurance coverages are required to remain in force after the termination or expiration of this Contract. If such insurance coverages are required to remain in force after the expiration or termination of this Contract, an additional certificate evidencing continuation of such coverage shall be submitted prior to final payment to the Contractor. If the Contractor's coverage is written on a claims-made basis, the Contractor shall also provide tail coverage to include claims made after the completion of the Work for the required statute of repose. In the event the Contractor fails to furnish the Owner with evidence of insurance and maintain the insurance as required, the Owner upon ten (10) days prior written notice to comply, may, but shall not be required to, procure such insurance at the cost and expense of the Contractor, and the Contractor agrees to promptly reimburse the Owner for the cost thereof. Payment shall be made within thirty (30) days of invoice date. If the Contractor has any subcontractor performing any of the Work, the subcontractor is subject to the same insurance requirements outlined in this Exhibit A unless waived or reduced by the Owner. The Contractor is advised of the statutory immunity from tort claims applicable to the Owner and its directors, which is contained in § 4-3-50 and § 4-3-47(2) of the Code of Alabama, 1975.

IV. Submittal Requirements

A. Selection Process and Criteria

This is a best value procurement process. This method is defined as “a procurement process where price and other key factors can be considered in the evaluation and selection process of a Contractor for the requested services.”

BAA's selection committee will review all responsive Proposals based on the criteria below and create a ranking of Contractors.

To be deemed responsive, Contractor must provide appropriate detail to demonstrate satisfaction of each criterion and compliance with the performance provisions outlined in this RFP. Contractor's Proposal will be the primary source of information used in the evaluation process. Proposals must contain information specifically related to the requested services. Failure to submit any information requested may result in the elimination of the Proposal from further evaluation and consideration. The evaluation will be based on the following criteria:

- i. Contractor's capability to perform all aspects of the scope of work.
- ii. Contractor's proposed approach to the services at BHM Airport.
- iii. Contractor's recent experience in performing similar services.

- iv. Contractor's commitment to the MBE/WBE Participation Goal.
- v. Contractor's proposed Payment Provision.

Short-listed Contractors may be interviewed. However, BAA reserves the right to select the highest ranked Contractor based solely upon the Proposal if the Proposal has the requested information. Once BAA determines the highest ranked Contractor, BAA will engage in negotiations with Contractor for an Agreement for the services.

B. Project Proposal

Please submit one (1) electronic copy of your Proposal to the email address below:

Contact: Ed A. Seoane, Vice President of Purchasing

E-mail: eseoane@flybhm.com

All questions associated with this RFP must be submitted in writing via e-mail to Ed Seoane, Vice President of Purchasing, at eseoane@flybhm.com by the deadline identified for questions/clarifications (see timeline).

Proposals shall remain valid for one hundred eighty (180) days from the submission deadline. By submitting a Proposal, the Contractor agrees that its Proposal is valid and will not be withdrawn for one hundred eighty (180) days from the submission deadline.

C. Project Proposal Format

Contractor's Proposal shall be no longer than five (5) pages and must include the following sections:

- i. **Contractor Overview and Capability to Perform All Aspects of the Scope of Work:** Detail the overall structure of Contractor and any unique operating characteristics that may enhance Contractor's ability to provide the requested services. This should include but is not limited to: relevant services provided by Contractor, office locations, and total number of employees providing relevant services.
- ii. **Recent Contractor Experience in Performing Similar Services:** Discuss relevant services completed at other comparable facilities within the past five (5) years. This should include, but is not limited to: location, start and completion date, description of services provided, outcome of services provided, quality of services provided, and applicability to BAA's proposed scope of work. Identify Contractor's role as either a primary contractor or subcontractor and Contractor's specific contribution to the task. A point of contact for the project's owner must also be included. BAA may contact such references, as necessary.
- iii. **Proposed Scope of Work and Approach to Performing the Services:** Discuss the scope of work and how Contractor will provide the desired services. Detail how Contractor will perform quality control throughout the Agreement term. Identify Contractor's plan for communication with BAA throughout the Agreement term.
- iv. **MBE/WBE Participation:** Provide detailed breakdown of any MBE/WBE firms that will be utilized during the term of the Agreement.

- v. **Cost Proposal:** Provide the proposed cost for the rideshare wayfinding, including shipping and installation.

D. RFP Timeline

All deadlines are by 2:00 P.M. Central Time on each respective date.

RFP Posted	January 27, 2025.
Prebid Meeting/ Site Visit (Not Mandatory)	February 6, 2025
Deadline for Questions/Clarifications	February 10, 2025
Proposals due by 2:00 PM	February 14, 2025
Contract will be awarded	March 2025

There will be a Prebid meeting and a site visit on **February 6,2025 at 2 PM CST** in Meeting Room A. Meeting Room A is located on the first floor behind the escalators. Please RSVP your attendance to Jordan Howard at jhoward@flybhm.com by February 5, 2025.

Proposals are due no later than **2:00 p.m. Central Time on February 14, 2025**, by which time all proposals shall be recorded. Proposals will not be accepted after this date and time for any reason.

Appendix A

APPENDIX A

NONDISCRIMINATION REQUIREMENTS Federal Aviation Administration Required Provisions

A. **Civil Rights – General.** Contractor agrees to comply with pertinent statutes, Executive Orders and such rules as are promulgated to ensure that no person shall, on the grounds of race, creed, color, national origin, sex, age, or disability be excluded from participating in any activity conducted with or benefiting from Federal assistance. If Contractor transfers its obligation to another, the transferee is obligated in the same manner as Contractor.

This provision obligates Contractor for the period during which the BAA remains obligated to the Federal Aviation Administration. This provision is in addition to that required by Title VI of the Civil Rights Act of 1964.

B. **Civil Rights – Title VI Assurances – Compliance with Nondiscrimination Requirements.**

1. **Compliance with Regulations:** Contractor will comply with the Title VI List of Pertinent Nondiscrimination Acts and Authorities, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.
2. **Non-discrimination:** Contractor, with regard to the work performed by it during the Agreement, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. Contractor will not participate directly or indirectly in the discrimination prohibited by the Nondiscrimination Acts and Authorities, including employment practices when the Agreement covers any activity, project, or program set forth in Appendix B of 49 CFR part 21.
3. **Solicitations for Subcontracts, including Procurements of Materials and Equipment:** In all solicitations, either by competitive bidding or negotiation made by Contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by Contractor of Contractor's obligations under this Agreement and the Nondiscrimination Acts and Authorities on the grounds of race, color, or national origin.
4. **Information and Reports:** Contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the BAA or the Federal Aviation Administration to be pertinent to ascertain compliance with such Nondiscrimination Acts and Authorities and instructions. Where any information required of Contractor is in the exclusive possession of another who fails or refuses to furnish the information, Contractor will so certify to the BAA or the Federal Aviation Administration, as appropriate, and will set forth what efforts it has made to obtain the information.
5. **Sanctions for Noncompliance:** In the event of Contractor's noncompliance with the non-discrimination provisions of this contract, the BAA will impose such contract sanctions as it or the Federal Aviation Administration may determine to be appropriate, including, but not limited to:
 - (a) Withholding payments to Contractor under the Agreement until Contractor complies; and/or
 - (b) Cancelling, terminating or suspending the Agreement, in whole or in part.
6. **Incorporation of Provisions:** Contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the

Regulations, and directives issued pursuant thereto. Contractor will take action with respect to any subcontract or procurement as the BAA or the Federal Aviation Administration may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if Contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, BAA may request Contractor to enter into any litigation to protect the interests of the BAA. In addition, Contractor may request the United States to enter into the litigation to protect the interests of the United States.

7. **Civil Rights – Title VI Clauses for Use/Access to Real Property.** Contractor for itself, its heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree that (1) no person on the ground of race, color, or national origin, will be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of the Airport, (2) that in the construction of any improvements on, over, or under such land, and the furnishing of services thereon, no person on the ground of race, color, or national origin, will be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination, (3) that Contractor will use the premises in compliance with all other requirements imposed by or pursuant to the List of Pertinent Nondiscrimination Acts And Authorities in Paragraph C below.

In the event of breach of any of the above nondiscrimination covenants, the BAA will have the right to terminate the Agreement and to enter or re-enter and repossess said land and the facilities thereon, and hold the same as if said Agreement had never been made or issued.

C. Title VI List of Pertinent Nondiscrimination Acts and Authorities. During the performance of this Agreement, Contractor, for itself, its assignees, and successors in interest agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

1. **Title VI of the Civil Rights Act of 1964** (42 USC § 2000d *et seq.*, 78 stat. 252) (prohibits discrimination on the basis of race, color, national origin);
2. **49 CFR part 21** (Non-discrimination in Federally-assisted programs of the Department of Transportation — Effectuation of Title VI of the Civil Rights Act of 1964);
3. **The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970** (42 USC § 4601) (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
4. **Section 504 of the Rehabilitation Act of 1973** (29 USC § 794 *et seq.*), as amended (prohibits discrimination on the basis of disability); and 49 CFR part 27;
5. **The Age Discrimination Act of 1975**, as amended (42 USC § 6101 *et seq.*), (prohibits discrimination on the basis of age);
6. **Airport and Airway Improvement Act of 1982** (49 USC § 471, Section 47123), as amended (prohibits discrimination based on race, creed, color, national origin, or sex);
7. **The Civil Rights Restoration Act of 1987** (PL 100-209) (broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, the Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms “programs or activities” to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
8. **Titles II and III of the Americans with Disabilities Act of 1990**, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 USC §§ 12131 – 12189) as implemented by U.S. Department of Transportation regulations at 49 CFR parts 37 and 38.

9. **The Federal Aviation Administration's Nondiscrimination statute** (49 USC § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
10. **Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations**, which ensures nondiscrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations.
11. **Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency**, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100).
12. **Title IX of the Education Amendments of 1972**, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 USC 1681 et seq).

D. **DBE.** Contractor acknowledges that the provisions of 49 CFR, Part 23, Disadvantaged Business Enterprises ("DBE"), as such regulations may be amended, and such other similar regulations as may be enacted, may be applicable to the activities of Contractor at the Airport, unless exempted by said regulations, and by choosing to operate at the Airport, Contractor shall be deemed to have agreed to comply with the regulatory agencies, in reference thereto. These requirements may include, but not be limited to, compliance with DBE participation goals, the keeping of certain records of good faith compliance efforts, which would be subject to review by the various agencies, the submission of various reports and, if so directed, the contracting of specified percentages of goods and services contracts to DBEs.

Appendix B

Appendix B: BAA CONTRACTOR INSURANCE REQUIREMENTS

CONTRACTOR PROVIDED INSURANCE FOR NON-AIRSIDE PROJECT COVERAGE

<u>Type of Coverage</u>	<u>Minimum Limits</u>
Worker's Compensation	Statutory
Employee's Liability	\$1,000,000 Each Accident \$1,000,000 Disease – Policy Limit \$1,000,000 per Employee
Requirements:	<ol style="list-style-type: none"> 1. Voluntary Compensation Endorsement 2. Waiver of Subrogation
General Liability	\$1,000,000 each occurrence \$2,000,000 General Aggregate \$2,000,000 Completed Operations/Products Aggregate \$2,000,000 Personal Injury \$5,000 Medical Payments
Requirements:	<ol style="list-style-type: none"> 1. XCU Perils Coverage 2. Completed Operations Extended 3 Years 3. Broad Form Property Damage 4. Fellow Employee Coverage 5. Primary & Non-Contributory 6. Waiver of Subrogation 7. 30 Days Notice of Cancellation to Certificate Holder 8. CG2010 and CG2037 Endorsements 9. Contractual Liability applicable to Contractor's indemnification obligations
Business Automobile	\$2,000,000 per occurrence combined limit for bodily injury liability and property damage
Requirements:	<ol style="list-style-type: none"> 1. Covers owned, non-owned and hired autos 2. Primary & Non-Contributory 3. Waiver of Subrogation 4. 30 Days Notice of Cancellation to Certificate Holder
Umbrella	\$5,000,000
Builder's Risk Policy	Amount of Project <ol style="list-style-type: none"> 1. Requirement: Contractor provide coverage for Contractor's equipment on the job site and all construction material and equipment which is schedule for the Work but has not been delivered to the Job Site 2. Coverage shall insure interest of Owner and Contractor 3. Provide Replacement Cost 4. Event of Loss, proceeds of any claim shall be paid to the Owner who shall apportion the proceeds between the Owner and the Contractor as their interest may appear 5. Coverage includes flood and earth movement 6. Per Project Aggregate

Pollution Policy	\$1,000,000	<i>(Depending on project)</i>
Professional Liability	\$1,000,000	<i>(Depending on project)</i>